

DVC Student Learning Outcomes

Diablo Valley College Instructional SLOs	Course No/Title	COMSC-100L: Introduction to Computer Software			Assessment Yr/Term	2008 FA
	Contact Person	Robert Burns	Ext	2610	Assessment Cycle#	
Course Goal Statement	The purpose of this course is to learn the Microsoft Windows operating system and Microsoft Office, including the Excel spreadsheet program, the Access database program, the PowerPoint presentation program, and the Word word processing program.				Cycle Completed	No
Edited: 1/29/2009					Stages 1-3 Completed	No
					Stages 4-5 Completed	No

#	1. Expected Outcome	2. Assessment Methods	3. Measurement Criteria	4. Data Analysis	5. Action Plan
1	Students completing the course will be able to create a document making font, margin, and alignment changes, which contains page numbers, headers, and footnotes.	Online self-evaluation survey question by email invitation during finals week, for all students on the active WebAdvisor roster, using the email addresses from WebAdvisor profiles.	Whether they answered "Strongly agree", "Somewhat agree", "Neutral", "Somewhat disagree", or "Strongly disagree", and associated comments.	8+34+19 Strongly agree 88% 3+3+1 Somewhat agree 10% 0+1+0 Neutral 1% 0+0+0 Somewhat disagree 0% 0+0+0 Strongly disagree 0% 99% agree	Affirmation and reinforcement of current methods and curriculum.
2	Students completing the course will be able to create a spreadsheet containing formulas, functions, both text and numeric format changes, and a chart.	Online self-evaluation survey question by email invitation during finals week, for all students on the active WebAdvisor roster, using the email addresses from WebAdvisor profiles.	Whether they answered "Strongly agree", "Somewhat agree", "Neutral", "Somewhat disagree", or "Strongly disagree", and associated comments.	6+29+14 Strongly agree 71% 4+5+6 Somewhat agree 22% 1+4+0 Neutral 7% 0+0+0 Somewhat disagree 0% 0+0+0 Strongly disagree 0% 93% agree	Affirmation and reinforcement of current methods and curriculum.
-3	Students completing the course will be able to create a presentation using text, graphics, slide formats, transitions, and animation.	Online self-evaluation survey question by email invitation during finals week, for all students on the active WebAdvisor roster, using the email addresses from WebAdvisor profiles.	Whether they answered "Strongly agree", "Somewhat agree", "Neutral", "Somewhat disagree", or "Strongly disagree", and associated comments.	8+28+18 Strongly agree 79% 3+9+0 Somewhat agree 18% 0+1+1 Neutral 3% 0+0+0 Somewhat disagree 0% 0+0+0 Strongly disagree 0% 97% agree	Affirmation and reinforcement of current methods and curriculum.